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| **ACP Testing Workgroup Meeting** | Agenda: |  | Minutes: | X |
| Facilitator: | Healtheway | Date:  | 08/29/2014 |
| Note taker: | Juan C. Fourquet | Time:  | 12-1:00PM (EST) |
| Attendees |
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| Ahmed | , Shuvo |

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| Hill | , David |

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| Bartlett | , Janis |

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| Lamy | , Joe |

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| Borden | , David |

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| Lomangino | , Mike |

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| Davis | , Didi |

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| Moehrke | , John |

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| Donnelly | , John |

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| Pack | , Henry |

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| Fourquet | , Carlos |

 | X | Prahl, Martin | X |
| Harrell, Nan |  | Rosas, Jennifer |  |
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| Heflin | , Eric |

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| Ruf,  | Lee,-Ann |

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| Hernando | , Gonzalo |

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| Schramm | , David |

 |  X |
| Hudson, Gretchen | X | Whitecar, Michelle |  |
| Helman, Jeff | X | Anthony Murray | X |

**Agenda**

* Update on the Test Pilot Timeline
	+ We pushed the timeline 2 weeks for the Pilot to begin.
	+ We added additional phases to the project to reflect Spec. Factory approval for the ACP artifacts – those artifacts will undergo small update to accommodate numbering and case test naming standards. Before presenting to the Spec. Factory next week.
* Update on Tools Discussions and Phase I Peer to Peer testing
	+ SSA will setup MEGAHIT to act as a proxy for the ACP Pilot Peer to Peer Testing to help with the development for the test sets working with Mirth, MRO and IOD teams.
	+ The Pilot will be using DIL 3.0 so during the phase I dates below, the pilot vendors will also work to configure the systems to run the basic smoke tests and security tests to test our the overall environment.
* General Q&A from Group

**Action Items:**

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| --- | --- | --- | --- | --- | --- |
| ID | Description | Owner | Date Opened | Date Due | Comments |
| 1 | Review Artifacts Distributed 7/18/2014 with comments by participants | ACP Workgroup Members | 7/18/2014 | 7/25/2014 | Completed |
| 2 | Posting of Comment Forms and Resolutions | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/11/2014 | Completed |
| 3 | Incorporate edits to Artifacts | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/04/2014 | Completed |
| 4 | Review Final Draft of Artifacts  | ACP Workgroup Members | 7/11/2014 | 8/08/2014 | Completed |
| 5 | Approval of SSA Phase One Testing Artifact | ACP Workgroup Members | 7/18/2014 | 8/11/2014 | Completed |
| 6 | Test Tool Development | Healtheway/Aegis | 8/2014 | 9/2014 | Began 8/11 – SOW to be provided by Aegis for development of DIL requirements.  |
| 7 | SOW Received from Aegis | Aegis/Healtheway Staff | 8/21/2014 | 9/9/2014 | HeW team received SOW on 8/21 and will plan to turn around document by 9/9/2014 |
| 8 | Communication of Target Date for Pilot to Begin  | Healtheway Staff | 8/22/2014 | 9/15/2014 | Discussions with SSA to begin capture of messages for use within test tool development |
| 9 | Phase 1 – Peer to Peer testing – Test tool development | Pilot Participants/Hew Staff | 9/15/2014 | 9/30/2014 | Confirmation from SSA needed for resources and Megahit availability |
| 10 | Phase 2 – Automated Testing with DIL | Pilot Participants/HeW Staff | 9/30/2014 | 10/31/2014 | To be confirmed |
| 11 | Presentation to Specification Factory for Approval | Healtheway Staff | 8/2014 | 9/11/2014 | Exact Date TBD |
| 12 | Presentation to the Coordinating Committee for Approval | Healtheway Staff | 10/2014 | 11/2014 | Exact Date TBD |