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| **ACP Testing Workgroup Meeting** | Agenda: |  | Minutes: | X |
| Facilitator: | Healtheway | Date:  | 12/05/2014 |
| Note taker: | Juan C. Fourquet | Time:  | 12-1:00PM (EST) |
| Attendees |
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| Ahmed | , Shuvo |

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| --- | --- |
| Hill | , David |

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| Bartlett | , Janis |

 |  | Kim, Seonho | X |
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| --- | --- |
| Borden | , David |

 | X |

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| --- | --- |
| Lamy | , Joe |

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| Corsi, Kyle | X |

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| Lomangino | , Mike |

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| Davis | , Didi |

 | X |

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| Moehrke | , John |

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| Donnelly | , John |

 | X | Murray, Anthony |  |
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| --- | --- |
| Fourquet | , Carlos |

 | X |

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| Pack | , Henry |

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| Harrell, Nan |  | Prahl, Martin | X |
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| Heflin | , Eric |

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 |  | Rosas, Jennifer |  |
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| Hernando | , Gonzalo |

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| --- | --- |
| Ruf,  | Lee-Ann |

 | X |
| Hudson, Gretchen | X |

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| --- | --- |
| Schramm | , David |

 | X |
| Helman, Jeff |  | Tyburski. Michael | X |
| Lanigan-Jones, Princess | X | Whitecar, Michelle  |  |

**Agenda**

* Update on the Test Pilot Status
	+ IOD
		- Submitted the service set of test cases
		- Completed SSA testing – SSA will confirm
	+ Mirth
		- Testing is coming along and should be ready to submit early next week.
	+ MRO
		- Submitted the service et of test cases
		- In process of Installing Validation certificate to begin testing with SSA next Tuesday
* General Q&A from Group
	+ Meeting set with Martin Prahl and SSA to review testing results set for December 10, 2014.
	+ A formal testing report is in process of being drafted and will be provided following this meeting with SSA for all pilot participants.
	+ The Coordinating Committee (CC) will be presented a summary of findings from the pilot at their December 16, 2014 meeting. It is expected that a formal request to go into production with the ACP Testing program for the SSA use case will be requested at the January 2015 CC meeting if all participants have completed testing with SSA.
	+ Healtheway will be following up with Aegis on findings from the testing pilot found during the manual checklist process.
	+ Work continues on additional internal tools to help with the manual testing review. The manual review process is taking 1 to 1 ½ hrs.
	+ Jennifer Rosas will be contacting Mirth with the forms to obtain a validation environment certificate for when they finish the DIL testing.
	+ Our next meeting will be on December 12 and this workgroup will go on hiatus after the 12/19 meeting until it such time that a full Testing Workgroup is spun up sometime in early 2015.

**Documents:**

* [2014-10-09\_PC\_v3\_CL\_Access\_Consent\_Policy\_ACP+SSA.xlsx](http://ehealthexchange-acpworkgroup.wikispaces.com/file/history/2014-10-09_PC_v3_CL_Access_Consent_Policy_ACP%2BSSA.xlsx)
* [2014\_10\_16\_PC\_w\_comments\_ACP\_SSA\_Profile\_Test\_Cases.docx](http://ehealthexchange-acpworkgroup.wikispaces.com/file/view/2014_10_16_ACP_SSA_Profile_Test_Cases_withComments_v2.docx/526804330/2014_10_16_ACP_SSA_Profile_Test_Cases_withComments_v2.docx)

**Action Items:**

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| ID | Description | Owner | Date Opened | Date Due | Comments |
| 1 | Review Artifacts Distributed 7/18/2014 with comments by participants | ACP Workgroup Members | 7/18/2014 | 7/25/2014 | Completed |
| 2 | Posting of Comment Forms and Resolutions | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/11/2014 | Completed |
| 3 | Incorporate edits to Artifacts | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/04/2014 | Completed |
| 4 | Review Final Draft of Artifacts  | ACP Workgroup Members | 7/11/2014 | 8/08/2014 | Completed |
| 5 | Approval of SSA Phase One Testing Artifact | ACP Workgroup Members | 7/18/2014 | 8/11/2014 | Completed |
| 6 | Test Tool Development | Healtheway/Aegis | 8/2014 | 9/30/2014 | Internal working sessions between HeW and Aegis continue and have been expanded to two hours this week and next to refine testing documentation and answer questions regarding tooling. |
| 7 | SOW Received from Aegis | Aegis/Healtheway Staff | 8/21/2014 | 9/15/2014 | HeW team received SOW on 8/21 and last edits were provided on 9/11 by HeW |
| 8 | Communication of Target Date for Pilot to Begin  | Healtheway Staff | 8/22/2014 | 9/15/2014 | Discussions with SSA to begin capture of messages for use within test tool development  |
| 9 | Phase 1 – Peer to Peer testing – Test tool development | Pilot Participants/Hew Staff | 9/15/2014 | 10/31/2014 | Confirmation from SSA needed for resources and Megahit availability |
| 10 | Phase 2 – Automated Testing with DIL | Pilot Participants/HeW Staff | 9/30/2014 | 11/30/2014 | Pilot will continue until all three vendors successful navigate testing with SSA and DIL concurrently. |
| 11 | Presentation to Specification Factory for Approval | Healtheway Staff | 8/2014 | 10/09/2014 | Spec Factory will be provided updated documents on 10/10/2014 and have two weeks to approve.  |
| 12 | Presentation to the Coordinating Committee for Discussion and Approval | Healtheway Staff | 10/2014 | 12/2014 | December 16, 2014 and Formal production expected January 2015. |