|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ACP Testing Workgroup Meeting** | Agenda: |  | Minutes: | X |
| Facilitator: | Healtheway | Date:  | 1/23/2015 |
| Note taker: | Juan C. Fourquet | Time:  | 12-1:00PM (EST) |
| Attendees |
|

|  |  |
| --- | --- |
| Ahmed | , Shuvo |

 |  |

|  |  |
| --- | --- |
| Hill | , David |

 |  |
|

|  |  |
| --- | --- |
| Bartlett | , Janis |

 |  | Kim, Seonho | X |
|

|  |  |
| --- | --- |
| Borden | , David |

 |  |

|  |  |
| --- | --- |
| Lamy | , Joe |

 |  |
| Corsi, Kyle |  |

|  |  |
| --- | --- |
| Lomangino | , Mike |

 |  |
|

|  |  |
| --- | --- |
| Davis | , Didi |

 | X |

|  |  |
| --- | --- |
| Moehrke | , John |

 |  |
|

|  |  |
| --- | --- |
| Donnelly | , John |

 |  | Murray, Anthony | X |
|

|  |  |
| --- | --- |
| Fourquet | , Carlos |

 | X |

|  |  |
| --- | --- |
| Pack | , Henry |

 |  |
| Harrell, Nan |  | Prahl, Martin | X |
|

|  |  |  |
| --- | --- | --- |
|

|  |  |
| --- | --- |
| Heflin | , Eric |

 |

 |  | Rosas, Jennifer |  |
|

|  |  |
| --- | --- |
| Hernando | , Gonzalo |

 | X |

|  |  |
| --- | --- |
| Ruf,  | Lee-Ann |

 |  |
| Hudson, Gretchen | X |

|  |  |
| --- | --- |
| Schramm | , David |

 | X |
| Helman, Jeff |  | Tyburski. Michael |  |
| Lanigan-Jones, Princess | X | Whitecar, Michelle  |  |

**Agenda**

* Overall Pilot update and next steps
* Update on the Pilot Testing with SSA Status
	+ IOD - No changes since the last update
	+ Mirth - No changes since the last update
	+ MRO SSA has passed MRO on their testing
* CC Meeting update (Meeting changed to 2/20/2015)
	+ Presented informational update to CC on 1/20/2015
* General Q&A from Group
	+ Pilot participants were asked if they would consider rerunning the ACP tests if significant changes are required to the DIL for automated testing.
	+ Next Meeting on 1/30/2015 is canceled. we will meet on February 6,2015 and February 13th 2015.

**Documents:**

* [2014\_12\_19\_ACP\_SSA\_Profile\_Test\_Cases\_withComments.docx](http://ehealthexchange-acpworkgroup.wikispaces.com/file/view/2014_12_19_ACP_SSA_Profile_Test_Cases_withComments.docx)
* [2014-12-19\_CL\_Access\_Consent\_Policy\_ACP.xlsx](http://ehealthexchange-acpworkgroup.wikispaces.com/file/view/2014-12-19_CL_Access_Consent_Policy_ACP%2BSSA.xlsx)

**Action Items:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ID | Description | Owner | Date Opened | Date Due | Comments |
| 1 | Review Artifacts Distributed 7/18/2014 with comments by participants | ACP Workgroup Members | 7/18/2014 | 7/25/2014 | Completed |
| 2 | Posting of Comment Forms and Resolutions | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/11/2014 | Completed |
| 3 | Incorporate edits to Artifacts | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/04/2014 | Completed |
| 4 | Review Final Draft of Artifacts  | ACP Workgroup Members | 7/11/2014 | 8/08/2014 | Completed |
| 5 | Approval of SSA Phase One Testing Artifact | ACP Workgroup Members | 7/18/2014 | 8/11/2014 | Completed |
| 6 | Test Tool Development | Healtheway/Aegis | 8/2014 | 9/30/2014 | Completed |
| 7 | SOW Executed with Aegis | Aegis/Healtheway Staff | 8/21/2014 | 9/15/2014 | Completed |
| 8 | Communication of Target Date for Pilot to Begin  | Healtheway Staff | 8/22/2014 | 9/15/2014 | Completed |
| 9 | Phase 1 – Peer to Peer testing – Test tool development | Pilot Participants/Hew Staff | 9/15/2014 | 10/31/2014 | Completed |
| 10 | Phase 2 – Automated Testing with DIL | Pilot Participants/HeW Staff | 9/30/2014 | 12/2014 | Completed |
| 11 | Phase 3 – Participant Testing with SSA Megahit Testing Environment | Pilot Participants/SSA Staff | 11/2014 | 02/2015 | IOD – DoneMirth – In processMRO – In process |
| 12 | Presentation to Specification Factory for Approval | Healtheway Staff | 8/2014 | 10/09/2014 | Completed  |
| 13 | Update Testing Documents with lessons learned from Testing Pilot  | Healtheway Staff | 11/2014 | 02/2015 | Last updated documents were distributed 12/19/2014.  |
| 14 | Presentation to the Coordinating Committee for Discussion and Approval | Healtheway Staff | 10/2014 | 01/2015 | Information update to CC on 1/20/2015. Production date TBD |