|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ACP Testing Workgroup Meeting** | | | | | Agenda: | X | Minutes: |  |
| Facilitator: | Healtheway | | Date: | 02/13/2015 | | | | |
| Note taker: | Juan C. Fourquet | | Time: | 12-1:00PM (EST) | | | | |
| Attendees | | | | | | | | |
| |  |  | | --- | --- | | Ahmed | , Shuvo | | |  | |  |  | | --- | --- | | Hill | , David | | | | | |  |
| |  |  | | --- | --- | | Bartlett | , Janis | | |  | Kim, Seonho | | | | | X |
| |  |  | | --- | --- | | Borden | , David | | | X | |  |  | | --- | --- | | Lamy | , Joe | | | | | |  |
| Corsi, Kyle | | X | |  |  | | --- | --- | | Lomangino | , Mike | | | | | |  |
| |  |  | | --- | --- | | Davis | , Didi | | | X | |  |  | | --- | --- | | Moehrke | , John | | | | | | X |
| |  |  | | --- | --- | | Donnelly | , John | | |  | Murray, Anthony | | | | |  |
| |  |  | | --- | --- | | Fourquet | , Carlos | | | X | |  |  | | --- | --- | | Pack | , Henry | | | | | |  |
| Harrell, Nan | |  | Prahl, Martin | | | | |  |
| |  |  |  | | --- | --- | --- | | |  |  | | --- | --- | | Heflin | , Eric | | | |  | Rosas, Jennifer | | | | |  |
| |  |  | | --- | --- | | Hernando | , Gonzalo | | |  | |  |  | | --- | --- | | Ruf, | Lee-Ann | | | | | |  |
| Hudson, Gretchen | |  | |  |  | | --- | --- | | Schramm | , David | | | | | | X |
| Helman, Jeff | |  | Tyburski. Michael | | | | | X |
| Lanigan-Jones, Princess | | X | Whitecar, Michelle | | | | |  |

**Agenda**

* Overall Pilot update and workgroup hiatus
  + The ACP pilot was a success with lesson learned according to SSA and Healtheway
  + The ACP pilot program delivered test cases, checklists, operational automated tools (DIL) that were utilized by the three pilot participants.
  + All pilot participants completed Healtheway and SSA Testing
  + During the secondary SSA testing some issues were identified that could be improved by the pilot participants. A write up of these lessons learned with next steps will be putt together by SSA and Healtheway and communicated to the eHealth Exchange Coordinating Committee at their March 2015 meeting. The February 2015 eHealth Exchange Coordinating Committee meeting had an informational update.
  + ACP status will be communicated by email monthly until it is put into production
* General Q&A from Group
  + Overall Pilot update and workgroup hiatus
  + Once a month email with Updates

**Documents:**

* [2014\_12\_19\_ACP\_SSA\_Profile\_Test\_Cases\_withComments.docx](http://ehealthexchange-acpworkgroup.wikispaces.com/file/view/2014_12_19_ACP_SSA_Profile_Test_Cases_withComments.docx)
* [2014-12-19\_CL\_Access\_Consent\_Policy\_ACP.xlsx](http://ehealthexchange-acpworkgroup.wikispaces.com/file/view/2014-12-19_CL_Access_Consent_Policy_ACP%2BSSA.xlsx)

**Action Items:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ID | Description | Owner | Date Opened | Date Due | Comments |
| 1 | Review Artifacts Distributed 7/18/2014 with comments by participants | ACP Workgroup Members | 7/18/2014 | 7/25/2014 | Completed |
| 2 | Posting of Comment Forms and Resolutions | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/11/2014 | Completed |
| 3 | Incorporate edits to Artifacts | ACP Chairs and Healtheway Staff | 7/18/2014 | 08/04/2014 | Completed |
| 4 | Review Final Draft of Artifacts | ACP Workgroup Members | 7/11/2014 | 8/08/2014 | Completed |
| 5 | Approval of SSA Phase One Testing Artifact | ACP Workgroup Members | 7/18/2014 | 8/11/2014 | Completed |
| 6 | Test Tool Development | Healtheway/Aegis | 8/2014 | 9/30/2014 | Completed |
| 7 | SOW Executed with Aegis | Aegis/Healtheway Staff | 8/21/2014 | 9/15/2014 | Completed |
| 8 | Communication of Target Date for Pilot to Begin | Healtheway Staff | 8/22/2014 | 9/15/2014 | Completed |
| 9 | Phase 1 – Peer to Peer testing – Test tool development | Pilot Participants/  Hew Staff | 9/15/2014 | 10/31/2014 | Completed |
| 10 | Phase 2 – Automated Testing with DIL | Pilot Participants/  HeW Staff | 9/30/2014 | 12/2014 | Completed |
| 11 | Phase 3 – Participant Testing with SSA Megahit Testing Environment | Pilot Participants/  SSA Staff | 11/2014 | 02/2015 | IOD – Done  Mirth – In process  MRO – In process |
| 12 | Presentation to Specification Factory for Approval | Healtheway Staff | 8/2014 | 10/09/2014 | Completed |
| 13 | Update Testing Documents with lessons learned from Testing Pilot | Healtheway Staff | 11/2014 | 02/2015 | Last updated documents were distributed 12/19/2014. |
| 14 | Presentation to the Coordinating Committee for Discussion and Approval | Healtheway Staff | 10/2014 | Q1 2015 | Information update to CC on 2/17/2015. Production date TBD |