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| **eHealth Exchange Testing Workgroup Meeting**  | Agenda: |  | Minutes: | X |
| Facilitator: | Didi Davis | Date:  | 2015/07/14 |
| Note taker: | Matt Blackmon | Time:  | 3-4:00PM (EDT) |
| Co-Chairs |
| Bouhaddou, Omar | X | Southerland, Tone | X |
| Attendees |
| Blackmon, Matt | X | Mangus, Chris | X |
| Clark, Darren  |  | Nadella, Srikanth | X |
| Cook, Ruth | X | Prahl, Marty | X |
| D’Amore, John | X | Roberts, John |  |
| Davis, Didi | X | Schramm, David | X |
| Heflin, Eric | X | Seaver Leale, Amy |  |
| Hossain, Ummey | X | Seitz, David |  |
| Hudson, Gretchen | X | Soat, Elaine |  |
| Huynh, Sovann | X | Sterling, Leigh |  |
| Hyland, Mario | X | Stewart, Ryan |  |
| John, Virginia |  | Tyburksi, Michael |  |
| Kopecky, Mike | X |  |  |
| Lamy, Joe |  |  |  |

**Published Agenda with Meeting Notes**

**Housekeeping Item:** A doodle poll will be conducted to see if there is a more convenient meeting time. Didi will construct it and deliver it via email before next meeting. The next meeting will be held as previously scheduled on 7/21/2015 at 3pm ET.

* Welcome & Co-Chair Introductions
* [07/07/2015 Minutes](http://ehealth-exchange-testing.wikispaces.com/file/view/2015_07_07_Testing_Workgroup_Meeting_Minutes_FINAL.docx) were approved (Motion: Tone Southerland, Second: Omar Bouahaddou)
* Workgroup Communications – [Sign-up](http://ehealth-exchange-testing.wikispaces.com/Communications%2B%26%2BCalendar)
	+ Workgroup communications will regularly occur via the Wiki. Participants are requested to [sign-up](http://ehealth-exchange-testing.wikispaces.com/Communications%2B%26%2BCalendar) via the provided Google form.
* An Overview of Content Testing Development [Spreadsheet](http://ehealth-exchange-testing.wikispaces.com/file/view/eHealth_Exchange_Testing_WG_Content_Testing_Development_v1.xlsx) and Tabs was presented, including:
	+ Timeline
	+ Inventory, Content Testing Documentation, Specifications, Test Tools and Test Data
	+ Use Cases
		- There was a good bit of discussion related to use cases with participants requested to submit their comment and ideas to testing@sequoiaproject.org for inclusion into the spreadsheet.
	+ Requirements
	+ Tool Selection Criteria
	+ Specification Factory References
* Mario Hyland discussed and suggested addition of information available at the HL7 FHIR® TestScript to the inventory to inform the workgroup members <http://hl7-fhir.github.io/testscript.html>
* The following **action items** were offered for the team:
	+ Didi will develop and distribute a poll regarding preferred meeting times.
	+ Sequoia Staff to distribute the updated spreadsheet with to the workgroup by Wednesday 7/15/2015. **Homework** was assigned to the committee members to provide input on the following tabs for suggested additions/changes/deletions:
		- Inventory
		- Use Cases
		- Requirements
		- Tool Selection Criteria

Suggested changes should be emailed to testing@sequoiaproject.org

* + Didi to distribute the updated spreadsheet for the workgroup consideration.
* The net regularly scheduled call of the Testing Workgroup will occur on Tuesday, July 21, 2015 at 3 p.m. (EDT).
* The meeting was adjourned.