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| **eHealth Exchange Testing Workgroup Meeting** | | | | | Agenda: |  | Minutes: | X |
| Facilitator: | Didi Davis | | Date: | 2015/07/21 | | | | |
| Note taker: | Matt Blackmon | | Time: | 3-4:00PM (EDT) | | | | |
| Co-Chairs | | | | | | | | |
| Bouhaddou, Omar | | X | Southerland, Tone | | | | | X |
| Attendees | | | | | | | | |
| Blackmon, Matt | | X | Mangus, Chris | | | | | X |
| Clark, Darren | |  | Nadella, Srikanth | | | | |  |
| Cook, Ruth | | X | Prahl, Marty | | | | | X |
| D’Amore, John | | X | Roberts, John | | | | | X |
| Davis, Didi | | X | Schramm, David | | | | | X |
| Heflin, Eric | | X | Seaver Leale, Amy | | | | |  |
| Hossain, Ummey | |  | Seitz, David | | | | |  |
| Hudson, Gretchen | | X | Soat, Elaine | | | | |  |
| Huynh, Sovann | | X | Swall, Marie | | | | | X |
| Hyland, Mario | |  | Sterling, Leigh | | | | |  |
| John, Virginia | | X | Stewart, Ryan | | | | |  |
| Joseph, Kevin | | X | Tyburksi, Michael | | | | |  |
| Lamy, Joe | |  |  | | | | |  |

**Published Agenda with Meeting Notes**

* Welcome & Attendance
* [07/14/2015 Minutes](http://ehealth-exchange-testing.wikispaces.com/file/view/2015_07_14_Testing_Workgroup_Meeting_Minutes_FINAL.docx) were approved (Motion: Omar Bouahaddou, Second: Sovann Huynh)
* Having reached a quorum, the [Testing Workgroup Charter](http://ehealth-exchange-testing.wikispaces.com/file/view/eHealth_Exchange_Testing_Workgroup_Charter_v06.docx) was unanimously approved (Motion: Tone Southerland, Second: Ruth Cook)
* [An eHealth Exchange Content Testing Overview](http://ehealth-exchange-testing.wikispaces.com/file/view/2015-07-21-eHealthExchange-Content-Testing-Overview.pdf/555581313/2015-07-21-eHealthExchange-Content-Testing-Overview.pdf) was presented by Didi Davis
* [The VA HIE Content Testing Process](http://ehealth-exchange-testing.wikispaces.com/file/view/2015-07-21_VA%20HIE%20content%20testing%20process.pdf/555581307/2015-07-21_VA%20HIE%20content%20testing%20process.pdf) was presented by Omar Bouhaddou
* The latest updates to the [Content Testing Development Version 1.1 Spreadsheet](http://ehealth-exchange-testing.wikispaces.com/file/detail/eHealth_Exchange_Testing_WG_Content_Testing_Development_v1.1.xlsx) was reviewed Didi Davis
  + Didi reminded the workgroup of the homework needed for quality input. She has received some input, but needs each member to contribute as possible.
  + Tone Southerland remarked on the need for relevant Use Cases such as immunization.
  + Marty Prahl added that we may also be able to provide some guidance based on current problem identification.
* The following **action items** were offered for the team:
  + Sequoia Staff to distribute the updated spreadsheet with to the workgroup by Wednesday 7/22/2015. **On-going Homework** was assigned to the committee members to provide input on the following tabs for suggested additions/changes/deletions:
    - Inventory
    - Use Cases
    - Requirements
    - Tool Selection Criteria

Suggested changes should be emailed to [testing@sequoiaproject.org](mailto:testing@sequoiaproject.org).

* The next regularly scheduled call of the Testing Workgroup will occur on Tuesday, July 28, 2015 at 3 p.m. (EDT).
* The meeting was adjourned.