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| **eHealth Exchange Testing Workgroup Meeting**  | Agenda: |  | Minutes: | X |
| Facilitator: | Didi Davis | Date:  | 2016/11/08 |
| Note taker: | Matt Blackmon | Time:  | 3-4:00PM (EST) |
| Co-Chairs  |
| Bouhaddou, Ph.D., Omar | X | Southerland, Tone | X |
| Attendees |
| Adusumilli, Sailaja |  | Joseph, Kevin |  |
| Bannister, Larry |  | Kopecky, Mike |  |
| Bates, Bath |  | Lamy, Joe |  |
| Baum, Crystal |  | Leighty, Steve |  |
| Baus, John |  | Leftwich M.D., Russ |  |
| Beavin, Nancy | X | Lyle, Jay |  |
| Blackmon, Matt | X | Mangold, Don |  |
| Berkley, Patty |  | Mangus, Chris |  |
| Botts, Ph.D., Nathan |  | Mayner, Sarah |  |
| Buckner, Joelle |  | McCaffrey, Andrew |  |
| Chinault, Sheila | X | Mitchell, Sandy | X |
| Clark, Darren  |  | Nadella, Srikanth |  |
| Cole, George |  | Nguyen, Minh-Hai |  |
| Cook, Ruth |  | Odom, Kati |  |
| Davis, Didi | X | Prahl, Marty | X |
| D’Amore, John | X | Ramage, Jason |  |
| Donnelly, John |  | Roberts, John |  |
| Downing, John Henry |  | Rodrigues, Deepthi |  |
| Falcone, Marc |  | Schramm, David |  |
| Farah-Stapleton, Monica |  | Seaver Leale, Amy |  |
| Giles, Terry | X | Seitz, David |  |
| Green, Jim |  | Shekhar, Dev |  |
| Hardison, Jackie |  | Singureanu, Ioana |  |
| Heflin, Eric |  | Soat, Elaine |  |
| Hood, Julia |  | Sterling, Leigh |  |
| Hossain, Ummey |  | Stewart, Ryan |  |
| Howard, Bill |  | Swall, Marie |  |
| Hudson, Gretchen |  | Tabassum, Jafri |  |
| Huynh, Sovann |  | Tyburksi, Michael |  |
| Hyland, Mario |  | Ware, Justin |  |
| John, Virginia | X | Weaver, Melissa |  |

**Published Agenda and Meeting Notes**

* Welcome & Attendance (Omar, Tone, and Didi)
* Tone led approval (M: Nancy/S: John D.) of Minutes from [10/25/2016 Minutes](http://ehealth-exchange-testing.wikispaces.com/file/view/2016_10_25_Testing_Workgroup_Minutes_FINAL.docx)
* Didi led the Call for Co-Chairs Nominations
	+ The eHealth Exchange Testing Workgroup co-chairs perform the critical functions of working with Sequoia Project staff to organize the meetings, agendas, and other activities related to the Testing Workgroup.
	+ The pioneer chairs, Omar Bouhaddou and Tone Southerland, were appointed in July 2015 with the launch of the Testing Workgroup, and have served diligently. It is time to elect two co-chairs to continue to serve. There are no term limits on service, and both co-chairs have assented to be re-nominated as well as to entertain other nominations.
	+ Nominations are open now through November 23 via email to testing@sequoiaproject.org. Self-nominations are welcome.
	+ We will announce the candidates on December 1 with a time for discussion provided during the Testing Workgroup call on December 6.
	+ The election closes on December 20 with the results published on December 21. All voting members are eligible to vote. The current roster of eligible voters will be published this week.
	+ The new term for the co-chairs will begin January 2017
	+ For reference, the Testing Workgroup charter is located at
* Didi shared the link to the “Improving the Quality of CDA Documents with Testing and Tooling” from the HIMSS Health Story Project: <http://www.himss.org/library/improving-quality-cda-documents-testing-and-tooling>
* Didi provided updates on the Testing Documentation and Plans. The following HL7® references will be used:
	+ <http://wiki.hl7.org/index.php?title=C-CDA_2.1_Companion_Guide_Project>
	+ <http://wiki.hl7.org/index.php?title=CDA_Example_Task_Force>
	+ <http://wiki.hl7.org/index.php?title=File:Relevant_and_Pertinent_Implementation_Guide.docx>
* The next regularly scheduled meeting of The Testing Workgroup will be Tuesday, November 15, 2016 at 3 pm Eastern Standard Time (EST).
* The meeting was adjourned. The recording of the meeting is [available](https://recordings.join.me/LMBhNxCjCkmVGMvpne1jhQ).